

LINCOLN RURAL COUNTY FIRE PROTECTION DISTRICT
6507 PACIFIC AVENUE, BOX 103
STOCKTON, CA 95207
(209) 639-2270

DECEMBER 2023 MEETING MINUTES

PRESIDENT: BRENT LESOVSKY
VICE PRESIDENT: PEGGY BERNIER
DIRECTORS: GARY GRAFIUS
SCOTT GRAFIUS
BOB BENTZ
CAO / Clerk : MATT DUAIME

President Brent Lesovsky called the regular December 4, 2023, meeting of the Board of Directors of the Lincoln Rural County Fire Protection District to order at 4:00 PM.

ROLL CALL:

Present: Brent Lesovsky, Peggy Bernier, Gary Grafius, Bob Bentz and Scott Grafius, CAO / Board Clerk Matt Duaine

Absent: None

ADOPTION OF THE AGENDA:

- Motion was made Director Gary Grafius and seconded by Director Bob Bentz to adopt the agenda.

Approval: Unanimous

APPROVAL OF MINUTES:

- Approval of minutes of November 6, 2023.
- Action: Adopt November Meeting Minutes
 - Motion was made by Director Scott Grafius and seconded by Director Gary Grafius to adopt the November 2023 Meeting Minutes.

Approval: Unanimous

STOCKTON FIRE DEPARTMENT PRESENTATION AND COMMENTS:

- Chief Richard Edwards – See attached report.

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PUBLIC COMMENTS / REQUESTS:

- None

FINANCIAL REPORT:

- Financial Statements
 - October 2023 Financials
 - Clerk of Board Invoice (November 2023)
- Disbursements – Fund 48801
 - The warrant list was signed by all Directors.
 - The disbursement total for Fund 48801 is \$146,804.52
 - Action:
 - The motion was made by Director Gary Graffius and seconded by Director Bob Bentz to disperse financials as presented.
 - - Unanimous

UNFINISHED BUSINESS:

- Annual Audit Update – 2022 Rebuild Complete All Requested Records submitted to Audit firm.
- Additional Documents Requested - CPA
- Record Retention Policy – Review and Consider Adoption
- Action:
 - The motion was made by Vice President Peggy Bernier and seconded by Director Scott Graffius to adopt record retention policy as presented.

Unanimous

- District Logo – President to discuss with Prot City
- CDSA Training Update – Training Completed
- FDAC Training Update – Training Completed
- District Credit Card
- Reserves – To discuss at later date

NEW BUSINESS:

- Training Travel Reimbursement explanation on December warrant
- Audit Presentation at regular January Meeting
- Posting Board for Co #14 - \$750 budget proposed.
 - The motion was made by Director Scott Graffius and seconded by Director Bob Bentz to purchase and install posting Board up to \$750 as presented.

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COMMUNICATIONS:

- NONE

LAFCO REPORT:

- Vice President Bernier

CAO / CLERK DUAIME:

- Community Development Department – No Report

DIRECTORS COMMENTS:

- Request Tour of ECD for Lincoln Directors

FUTURE AGENDA ITEMS:

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NEXT MEETING: January 8, 2024 @ 4 PM. Scheduled 1 week later due to New Years Day

Meeting Adjourned at 16:56

Matt Duaime, Clerk of the Board
Lincoln Rural County Fire Protection District

The law does not permit Board action on, or extended discussion of, any item not on the agenda, except under Special circumstances, comments should be limited to two minutes. If Board action is required, the item will be placed on the agenda for the next meeting.

1. This agenda shall be made available upon request in alternate formats to persons with a disability, as required by law under the Americans with Disabilities Act of 1990 (42 U. S. C. 12132) and the Ralph M. Brown Act (California State Code 54954.2). Persons requesting a disability modification, or accommodation in order to participate in the meeting must contact Board Clerk Matt Duaime in writing at the above address during regular business hours at least 120 hours or five days in advance of the meeting.
2. Under Government Code Section 54957.5, all related materials on the agenda submitted to the Directors of the Board shall be made available to the general public for inspection at the business office listed above and by calling the above number for an appointment.
3. Materials related to an item on this Agenda submitted to the Directors after distribution of the Board packet are available for public inspection at the District Address Location 6507 Pacific Ave Box 103, Stockton, California 95207 by appointment by calling (209) 639-2270.