

LINCOLN RURAL COUNTY FIRE PROTECTION DISTRICT
6507 PACIFIC AVENUE, BOX 103
STOCKTON, CA 95207
(209) 639-2270

SEPTEMBER 2023 MEETING MINUTES

PRESIDENT: BRENT LESOVSKY
VICE PRESIDENT: PEGGY BERNIER
DIRECTORS: GARY GRAFIUS
SCOTT GRAFIUS
BOB BENTZ
CAO / Clerk (Interim): MATT DUAIME

President Brent Lesovsky called the regular August 10, 2023, meeting of the Board of Directors of the Lincoln Rural County Fire Protection District to order at 4:00 PM.

ROLL CALL:

Present: Brent Lesovsky, Peggy Bernier, Gary Grafius (Phone), and Scott Grafius (Phone) CAO / Board Clerk Matt Duaime (Interim)

Absent: Bob Bentz

ADOPTION OF THE AGENDA:

- Motion was made Vice President Peggy Bernier and seconded by Director Scott Grafius to adopt the agenda.

APPROVAL OF MINUTES:

- Approval of minutes of August 10, 2023 to be adopted on October 2, 2023 meeting.

STOCKTON FIRE DEPARTMENT PRESENTATION AND COMMENTS:

- Chief Richard Edwards – See attached report.

PUBLIC COMMENTS / REQUESTS:

- None

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FINANCIAL REPORT:

- Financial Statements
 - August 2023 Financials
 - Budget Review and Adoption
 - Clerk of Board Invoice (August 2023)

- Disbursements – Fund 48801
 - The warrant list was signed by all Directors.
 - The disbursement total for Fund 48801 is \$ 6634.06
 - Action:
 - The motion was made by Director Scott Grafius and seconded by Vice President Peggy Bernier to disperse financials as presented.

UNFINISHED BUSINESS:

- Annual Audit Update – Pending Rebuild 2 CPA Sessions
- Record Retention Policy – Draft Review
- Scott and Gary Grafius – Completed and Certificates Requested
- Fall Firefighter Memorial Proposal - Flagpole discussion to occur with Eastside and VP Bernier prior to October Meeting.
 - Action:
 - The motion was made by VP Peggy Bernier and seconded by Director Scott Grafius to budget for / spend up to \$15,000 for FF Memorial Flagpole

- QuickBooks Training Starts 2 Sessions Complete – Over 50% Complete Meeting with CPA on 9/20 – 2022 Turn Over
- Meeting Tracker Verify 3rd Quarter – Approved by those present.

NEW BUSINESS:

- District Logo – Port City

Action: The motion was made by Director Scott Grafius and seconded by Director Gary Grafius to approval \$1000 for logo design by Port City Marketing

- Draft Record Retention from Herum
 - Present for review – adoption did not occur.
- Permanent Clerk Status – Closed Session Next Meeting
- Request to go to Clerk Training – CDSA Monterey Nov 6-8, 2023, Cost Share with Eastside. To wait for permanent Clerk status needs board approval

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- Request to go to Leadership Symposium Training – FDAC Sacramento Nov 13-14, 2023, Cost Share with Eastside. To wait for permanent Clerk status needs board approval

COMMUNICATIONS:

- None

LAFCO REPORT:

- Bob Bentz to give July LAFCO report at later date.

CAO / CLERK DUAIME:

- Community Development Department – No Report

DIRECTORS COMMENTS:

- Weed Code Related Issues – 2 locations.
2061 Polk Way
1611 Douglas

FUTURE AGENDA ITEMS:

- None

The meeting was adjourned at 5:17 PM (Approximate).

The next meeting is scheduled for: October 2, 2023, and will be held at Stockton Fire Co #14 at 4:00PM.

Respectfully submitted,

Matt Duaine, Clerk of the Board (Interim)
Lincoln Rural County Fire Protection District